

MINUTES OF THE REGULAR MEETING
OF THE WESTWOOD BOARD OF HEALTH
HELD FEBRUARY 8, 2012

Pres. Beckman called the Meeting to order at 7:30 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 25, 2012. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Mrs. Donna Bott, Mrs. Jane Concato (Alternate #1), Ms. Maria Costello, Ms. Louise Cue, Mr. Dennis Farrell, Mrs. Sabrina Johnston, Mr. Lee Tremble.

Excused

Absence: Dr. Theresa A. Lardaro (Alternate #2).

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Absent: Peter Grefrath–Council Liaison.

SALUTE TO THE FLAG

Mr. Farrell led those present in the salute to the flag.

GUESTS: St. Elizabeth College Nursing Student Veronica Anyemedu and her husband Kwaku.

PUBLIC FORUM

Mr. Farrell made a motion to open the floor to the public to discuss any topic; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

There was no public discussion.

Mr. Farrell made a motion to close the public forum; seconded by Ms. Cue.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

ACTIVITIES REPORT S

1) JANUARY:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for January, 2012 which are on file and available to the public:

Administrative and Supporting Services

Animal Control

Laboratory Services

Vital Records

Monies Received

Environmental Health

Communicable Disease

Maternal and Child Health

Chronic Illness

Health Education

Nursing Supervision

Miscellaneous

A discussion followed.

Mr. Farrell made a motion that the Activities Reports for January, 2012 be approved; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

MINUTES

1) DECEMBER 14, 2011 REGULAR MEETING

Mr. Farrell made a motion that the Minutes of Regular Meeting held December 14, 2011 be approved; seconded by Mrs. Concato.

Roll Call: Ayes: Mrs. Beckman, Mrs. Bott, Mrs. Concato, Mr. Farrell.

Nayes: None.

Abstained: Ms. Costello, Ms. Cue, Mrs. Johnston, Mr. Tremble.

Carried.

2) JANUARY 11, 2012 REGULAR MEETING

The Minutes from the January 11, 2012 Meeting will be available during the next meeting.

VOUCHERS

Bills for January in the amount of \$2,979.80 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Mr. Farrell.

Roll Call:

Ayes: Mrs. Beckman, Mrs. Bott, Mrs. Concato, Ms. Costello, Ms. Cue, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

JANUARY BOARD OF HEALTH VOUCHERS

Melinda Blehl
291 Walnut Street
Washington Twp., NJ 07675
Rabies Clinic Clerk \$ 70.00

Sharon Blehl
Borough of Westwood Payroll
Rabies Clinic Coordinator 120.00

Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, NJ 07642
2012 Child Health Clinic Administrative Fee 100.00

Christine Compesi
Borough of Westwood Payroll
Rabies Clinic Clerk 70.00

G & D Surgical
225 North Dean Street
Englewood, NJ 07631
Clinic Supplies 273.40

Lauren Jensen
230 Preston Street
Ridgefield Park, NJ 07660
Rabies Clinic Technician 168.00

Valerie Kerekes
Borough of Westwood Payroll
Rabies Clinic Clerk 70.00

Linda Koch
Borough of Westwood Payroll
Rabies Clinic Clerk 70.00

MGL Printing Solutions
154 South Street
New Providence, NJ 07974

Pet Licensing Paper	198.00
Dyan Muller, DVM 117 Woodcrest Drive Woodcliff Lake, NJ 07677 Rabies Clinic Veterinarian	525.00
Munidex, Inc. 174 Route 17 North Rochelle Park, NJ 07662 Mercantile & Vital Statistics Software Maintenance	875.20
Munidex, Inc. 174 Route 17 North Rochelle Park, NJ 07662 Pet Licensing Software Maintenance	314.00
NJ State Department of Health – Vet CN 369 Trenton, NJ 08625 November & December 2011 Dog Licenses	1.20
Treasurer, State of New Jersey Department of Children & Families PO Box 660 Trenton, NJ 08646 Fourth Quarter 2011 Marriages	125.00
Carried.	

NEW BUSINESS:

- 1) There is nothing to report.

OLD BUSINESS

- 1) ORDINANCE #12-01 – SECOND READING

Pres. Beckman requested that Ordinance # 12-01 be given its second reading.

Pres. Beckman announced that Ordinance #12-01 has been published in the Record, posted in the Municipal Complex and on the Borough of Westwood's web site. Copy Annexed.

Pres. Beckman presented the Ordinance.

Mr. Tremble made a motion to open the public hearing; seconded by Mr. Farrell.

Roll Call: Ayes: Mrs. Beckman, Mrs. Bott, Mrs. Concato, Ms. Costello, Ms. Cue, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

Pres. Beckman declared the hearing open to the public and asked if anyone wished to be heard.

No one wished to be heard.

Mr. Tremble moved that the hearing be closed to the public; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None.

Carried.

Mr. Tremble moved that Ordinance #12-01 be passed on the second and final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper, the Record according to law; seconded by Mr. Farrell.

Roll Call: Ayes: Mrs. Beckman, Mrs. Bott, Mrs. Concato, Ms. Costello, Ms. Cue, Mr. Farrell, Mrs. Johnston, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

2) NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT-2012

The following section was taken from the December 14, 2011 Minutes: "Pres. Beckman received an email from Northwest Bergen Regional Health Commission explaining that they are proposing a 2% increase for the 2012 contract. The Borough of Westwood is requesting a 0% increase in the 2012 Operating Expense Budgets. Pres. Beckman asked Health Officer Musella to reconsider the amount of the increase. If an increase of any kind is deemed necessary by Northwest's Commission, an itemized breakdown of each service and indication of the reason

for the increase is being requested. This will have to be provided before the Board can approve the contract. Mrs. Musella informed the Board that Northwest's Commission will be discussing the contract at their January 23, 2012 meeting."

Pres. Beckman explained that on February 6, 2012 Health Officer Musella supplied a breakdown of the 2012 contract. After review by the Financial Committee it will be presented to the Board.

3) 2012 BOARD OF HEALTH BUDGET

The 2012 Board of Health Operating Expense/Salary Budget has not been approved by the Mayor and Council. This item will remain on the Agenda until the Board of Health Budgets can be approved.

A discussion followed.

EMERGENT MATTERS:

1) RABIES CLINIC

The Rabies Clinic was held on January 28, 2012. Three hundred seven animals were inoculated. The clinic ran over time due to the large number of dogs who received the rabies vaccine. During the 2013 Rabies Clinic, Ms. Blehl is planning to have the cats inoculated first, as there is a smaller number of felines brought to the clinic. A discussion followed.

2) FILE OF LIFE

Mrs. Bott discussed the importance of the "File Of Life" to the Board; File Of Life is a mini medical history posted on the outside of your refrigerator. The card, which is kept in a red plastic pocket labeled "File Of Life" lists the patients name, emergency medical contact, insurance policy, social security number, health problems, medications, dosages, allergies, recent surgery, religion and a health card proxy. The entire pocket is held with a magnet to the outside of the refrigerator. The File Of Life card enables medics to obtain a quick medical history when a patient is unable to offer one.

A lengthy discussion followed regarding the importance of File Of Life. Mr. Tremble will contact Hackensack University Medical Center at Pascack Valley Hospital to see if they would like to sponsor the program. This will be discussed at the next meeting.

The Board thanked Mr. and Mrs. Anyemedu for attending the meeting and wished Veronica success in her future.

ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Farrell made a motion that the meeting be adjourned; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:25 P.M.

Sharon Blehl
Secretary

The next meeting will be held Wednesday, March 14, 2012 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 14th day of March, 2012.